

PayBay SBE

Time and Attendance System



Complete Time and Attendance Management In Under 15 Minutes

- Reduce Payroll Costs
- Automate the time and attendance process.
- Administrator can edit employee punches. Generate and view time & attendance reports.
- Export data to third party payroll programs. The PC interface allows you to edit employee punches and view reports at your computer.

Simplex Time Recorder Proximity Reader Model 2050

- Proximity Card Reader with PIN Verification
 - Works with Access Control Systems
 - Daylight Savings Time Programming
 - 2 Hour Battery Backup

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Simplex Time Recorder Attendance Software

(up to 100 Employees, 3 Users)

HR Functions

STR Attendance System enables performing such HR functions as tracking employee attendance, employee earliness and tardiness, transfers from one department to another and from one job to another, assigning schedules, applying rounding to In and Out punches, calculating overtime, and calculating employee time and wages.

Payment Policies

By configuring policies you are given a possibility to define holiday payment rules, overtime payment rules, and also exceptions to be reported. STR Attendance System supports 3 levels of overtime and also 3 modes of overtime calculation, which are Daily Overtime, Weekly Overtime and Consecutive Days Overtime.

Shifts

The system is designed as well to support flexible shifts, which have no start and stop times. The system is also designed to support an assigning schedule with a floating shift, which assumes that the system will use the Shift's Cutoff value to find the closest shift and automatically assign an employee to that closest shift.

Comprehensive Reporting System

Approximately 30 reports are included in the system, which can be generated for any employee and for any time period you need. Generation of each report is designed to be an easy process of a maximum 3 steps.

Payroll Export

STR Attendance System enables generating payroll reports which are to be used by 3rd party payroll systems. These reports can also automatically be sent to any e-mail recipient. The following payroll exports are being supported by STR Attendance System:

- ADP for Windows
- Quick Books Pro
- Paychex Preview
- Peachtree 2003

Settings Configuration Wizard

Settings configuration wizard is designed to help first-time users to configure system's main settings by giving detailed step-by-step instructions and showing the right order of configuring system's settings.

Bell Ringing

This module allows creating bell schedules according to which devices will be activated to ring a bell. The schedule defines days of the week, time of the day and duration of the ring.

Fixing Wrong Transactions

The system tracks all transactions with wrong badge numbers, wrong department codes, and wrong job codes. This can be fixed later by assigning them to the correct ones.

Device Polling

This module enables polling information from data collection devices, and also synchronization of changes in PC's date and time with devices.

Badge Transfer

Using this feature, STR Attendance System users are given a possibility to transfer employee info included in devices (badge number, biometric data, etc.) from one device to another.

Benefit Accruals

This module allows assigning an employee a benefit time, such as vacation time or sick time, and automatically calculates the balance of that benefit time.

Security

System administrator and all those users who have the same permission can also limit some users' access to the system by not granting permission to its some features or by allowing to access employee data for only certain divisions and groups.

PC Clock

PC Clock allows employees to perform all time clock actions at their PC. As far as it can completely imitate the performance of data collection devices, this feature can help you to ensure the continuing work of the system in case there are some problems with data collection devices and data cannot be captured from them.

Database Optimization

STR Attendance System offers a database management tool, such as database optimization, which will ensure efficient use of server hard disk.

Database Backup and Restore

STR Attendance System provides also a database backup and restore tool, which is a very valuable tool for archiving the data of the system and minimizing the risk of losing the information.

Employee Messaging

STR Attendance System can enable displaying any message defined by you at data collection terminals after employee validation.

Status Board

This module is a good control tool which gives the supervisors a possibility to find out what employees are doing at the current time or at any moment in the last 99 hours. It defines the following 5 statuses: Working, Absent, Outside, Lunch and Break.